

WNYRIC Standards Committee Meeting Minutes
November 15, 2017 1:00-3:30 PM
Via Distance Learning

In Attendance:

Jan Mathis (WNYRIC/Chair)
Mike Taylor (WNYRIC)
Dave Kajdasz (WNYRIC/Co-Chair)
Ken Koch (WNYRIC)
Tony Moreno (Medina)
Bob Spino (Erie 2 BOCES)
Jill Heck (Royalton Hartland)
Shelayne Wise (Hammondsport)
Bill Valtin (WNYRIC/DL support)
Tina Ellis (Erie 1 BOCES)
Brian Spencer (WNYRIC)
Marc Friends (WNYRIC)
Chris Cappelletti (Cuba Rushford)
Jim Fregelette (via conference call)
Valerie Winegarten (WNYRIC/minutes)

Ron LaVere (Cheektowaga CSD)
Chuck Marzec (Jamestown CSD)
Bill Arthurs (Bemus Point)
Rob Morgan (Pioneer CSD)
Sheldon Soman (ON BOCES)
Chris Gyr (Genesee Valley CSD)
Ryan Finney (Bath CSD)
Michelle Okal-Frink
Terry Caleb (WNYRIC)
Dale Anderson (WNYRIC)
Justin Sills (WNYRIC)
Jay Morris (Cuba Rushford)
Mike Bayba (Erie 2 BOCES)
David Brace (Erie 1 BOCES)

Jan Mathis called meeting to order at 1:00 PM.

Administrative Items:

1. Approval of the August 23, 2017 meeting minutes

- Jan asked if there were any questions or concerns from the meeting minutes from August 23, 2017. There were none.
- Rob Morgan made the motion to accept meeting minutes and Dave Kajdasz seconded it. The motion passed unanimously (12 Yes/0 No/0 Abstain).

2. Future meeting dates for 17-18:

- 2/14/18 (via Distance Learning)
- 5/2/18 (via Distance Learning)

3. Membership updates:

- Welcome Tony Moreno (Medina) and Jill Heck representing ON BOCES region.
- Welcome Bill Arthurs (Bemus Point) representing E2 region replacing Mike Murphy.

4. Category Review Dates for 2017-18:

1. **2. Operating System- November**
3. Internet Browsers – February
4. Printers – August
5. Scanners – May
6. Software – August
7. **Server – November**
8. **Server Backup – November**
9. UPS– August
10. Virtualization- May
11. Communications Equipment- August
12. **VoIP- November**
13. **Video Conferencing- November**
14. Network Optimization – February
15. Endpoint Management- May

Discussion/Information Items-

5. Update on Nimble Storage POC

- Cost effective solution to replace tape backup in smaller districts.
- Jan reached out to Ravo and he said Fillmore has not used the HPE StoreOnce yet, but they are very interested in having it serve as a backup in the future.
- Canisteo Greenwood has been running it since begin of September.
- Setup was easy, currently running no issues or failed jobs.
- Runs with any back up software using backup exec.

Ryan Finney made a motion to add HP and Dell to category 8. Server Backup, under sub-category A. Hardware. Ron LaVere seconded the motion; the motion carried unanimous by a vote of 12 Yes/0 No/1 Abstain*. *Jill Heck abstained from the vote since she is new to the committee and is not familiar with the process or the product.

6. Hardware/software Media Tech classes (Jay Morris/Chris)

- Jay shared student videos broadcasted at Cuba Rushford using tri-caster.
- Barb, Liz, Jan visited Cuba Rushford and watched their live broadcast.
- The students run 4-minute live video announcements, another class cleans up the show and shares on you tube. Used in production classes.
- Students toured channel 7 to learn about filming and editing.
- Most of the hardware and software is currently on standards list. Some of the equipment can be purchased through CSLO.
- The committee suggested that the discussion be continued with CSLO to get some of the additional equipment added to the CSLO list and possible aid.
- This would also require some BOCES support.

7. Focus group for MFP's/ComDoc follow up (Jim Fregelette)

- Jim asking committee members to be part of a focus or advisory group to discuss purchasing of multi-function printers and review the bid process.
- Ron LaVere thinks a sub-committee is important. Mike T and PM's would investigate the copiers that districts are interested in. Looked at features and which were most common.
- Are we meeting districts needs on current bid process? Jim felt a sub-committee or focus group to review current process of bidding is important. Investigate what could be done differently.
- Chris G felt an important variable is the core and having available support is critical.
- Rob Morgan attending meeting at CA BOCES where there was discussion about having a choice of vendors when purchasing printers.
- Part of the challenge is following General Municipality regulations that look at low cost options.
- Bob Spino, Rob Morgan, Chuck Marzec, Ron LaVere, Shelayne Wise, and Tony Moreno are interested in being on the sub-committee.
- The group suggested to have copiers available at a location to take a look at them.

8. Bus WiFi update (Ken Koch)

- Ken discussed pilot of a new service referred to as Extended Classroom Service (ECS) which would give schools an option that don't own their own buses, own infrastructure, or have an option for medical leave students to have access to Wi-Fi.
- Can pull data from hot spots and Wi-Fi on the buses. Can use hot spots for field trips and sporting events.
- Local hotspot limited to about 15 devices. Chris G. looking to pilot 45 students using a hotspot. Ken will find out if we can support that.
- Ken will be at new services presentations to review in detail.
- Can district provide device for hotspots at home? Ken will find out.
- \$15 for 5 GB on buses. Broadband at home 200 mbps is \$13/month more would be \$20/month. Ken will investigate an unlimited option.
- Genesee Valley using Cisco and Kajeet only issue is in areas where LTE coverage is not available.

9. VoIP update (Dale)

- Forestville has been using Shortel and Mitel acquired them. Ken and Jan will meet with Dale Anderson for further discussion.
- Dale and Jan visited to Mitel/Shortel, Dale asked if there are any districts interested in doing a pilot. Cheektowaga is leaning towards using Cisco product.

- CA BOCES in the process of installing Mitel. Genesee Valley was considering Mitel but was waiting to see if they get on standards.
- Dale still feels Cisco is the most cost effective and greater return on investment.
- Jamestown looking for options in the future.
- Dale will continue to look for districts to do a pilot. Chris Gyr might be interested.

Action Items:

8. New add form request from Theresa McKenna (Canisteo Greenwood) HPE StoreOnce

- Previous add form request from Ravo Root for HPE StoreOnce.
- HP and Dell were recommended to be added to standards list under Category 8. Server Backup as per discussion item (5.) above.

9. Category review:

2. Operating System

A. Network:

- Change Novell to Micro Focus (formerly Novell) and add NNI

Ron LaVere made a motion to change Novell to Micro Focus (Formerly Novell) and add NNI effective 11/15/2017. Rob Morgan seconded the motion; the motion carried unanimous by a vote of 12 Yes/0 No/1 Abstain.

B. Workstations:

- Remove Windows Vista

Dave Kajdasz made a motion to remove Windows Vista and remove comment. Ryan Finney seconded the motion; the motion carried unanimous by a vote of 12 Yes/0 No/1 Abstain.

C. Tablet:

- Remove wording "or above" from Android 3.1 and iOS4.1

Bob Spino made a motion to remove the wording "or above" from Android 3.1 and iOS4.1. Chuck Marzec seconded the motion; the motion carried unanimous by a vote of 12 Yes/0 No/1 Abstain.

7. Server

A. Standard

- Remove Apple

Ron LaVere made a motion to remove Apple under Server, A. Standard category. Tony Moreno seconded the motion; the motion carried unanimous by a vote of 12 Yes/0 No/1 Abstain.

8. Server Backup

A. Hardware

Chuck Marzec made a motion to modify the statement Tape Backup as recommended by server manufacturer, to read Internal Tape Backup recommended by manufacturer under Category 8. Server Backup, under sub-category A. Hardware. Rob Morgan seconded the motion; the motion carried unanimous by a vote of 12 Yes/0 No/1 Abstain.

12. VoIP-no changes

- Will follow up with Dale Anderson if Avaya should be marked NNI.

13. Video Conferencing

- Add WebEx and Zoom under sub category B. Software Based

Ryan Finney made a motion to add WebEx and Zoom under Video Conferencing; sub-category Software Based. Bob Spino seconded the motion; the motion carried unanimous by a vote of 12 Yes/0 No/1 Abstain.

Rob Morgan made a motion to adjourn at 2:48PM; Dave Kajdasz seconded the motion.
Respectfully submitted: Valerie Winegarden

The WNYRIC Standards Committee Motions November 15, 2017

Below are seven (7) recommendations from the WNYRIC Standards Committee meeting on November 15, 2017 for WNYRIC Advisory Council action:

Motion 1: Ryan Finney made a motion to add HP and Dell to category 8. Server Backup, under sub-category A. Hardware.

Seconded by: Ron LaVere

Vote results: 12 Yes/0 No/1 Abstain* (unanimous)

*Jill Heck abstained from the vote since she is new to the committee and is not yet familiar with the process.

Motion 2: Ron LaVere made a motion to change Novell to Micro Focus (Formerly Novell) and add NNI effective 11/15/2017 under category 2. Operating System; sub-category A. Network.

Seconded by: Rob Morgan

Vote results: 12 Yes/0 No/1 Abstain* (unanimous)

Motion 3: Dave Kajdasz made a motion to remove Windows Vista and comments under 2. Operating System; sub-category B. Workstations.

Seconded by: Ryan Finney

Vote results: 12 Yes/0 No/1 Abstain* (unanimous)

Motion 4: Bob Spino made a motion to remove the wording "or above" from Android 3.1 and iOS 4.1 under category 2. Operating System; sub-category C. Tablet.

Seconded by: Chuck Marzec

Vote results: 12 Yes/0 No/1 Abstain* (unanimous)

Motion 5: Ron LaVere made a motion to remove Apple from category 7. Server; sub-category A. Standard.

Seconded by: Tony Moreno

Vote results: 12 Yes/0 No/1 Abstain* (unanimous)

Motion 6: Chuck Marzec made a motion to modify the statement "Tape Backup as recommended by server manufacturer", to read "Internal Tape Backup recommended by manufacturer" under Category 8. Server Backup; sub-category A. Hardware.

Seconded by: Rob Morgan

Vote results: 12 Yes/0 No/1 Abstain* (unanimous)

Motion 7: Ryan Finney made a motion to add WebEx and Zoom under category 13. Video Conferencing; sub-category B. Software Based.

Seconded by: Bob Spino

Vote results: 12 Yes/0 No/1 Abstain* (unanimous)

Advisory Council approval requested at this time.